

Forest Charter School

Monthly Charter Council Meeting Minutes—November 10, 2015

5:30 p.m. Regular Session
470 Searls Avenue
Nevada City, CA 95959

Council Members:

Dan Thiem, Chair
Katia Hull, Parent Representative
Kaleen Ojeda-Chatigny, Parent Representative
Jean Watson, Parent Representative
Ruthanne Buckley, Community Rep., Vice Chair
Davia Pratschner, Student Representative
Dave Stanger, ST Representative
Alex Torres, ST Representative
Nancy Nobles, Secretary

Minutes

Present: Dan Thiem, Dave Stanger, Alex Torres, Ruthanne Buckley, Davia Pratschner, Kaleen Ojeda-Chatigny, Peter Sagebiel, Paul Simoes, BJ Hatcher, Janice Eggers and Nancy Nobles

Absent: Jean Watson and Katia Hull

- 1. Call to Order: 5:32**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes of October 20, 2015**

Dave Stanger made the motion to accept the Minutes. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Davia Pratschner, Ruthanne Buckley, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

- 4. Action: Adoption of the Agenda**

Dave Stanger made the motion to approve the agenda with amendment to order of item #10. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Davia Pratschner, Ruthanne Buckley, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

5. Discussion: Other

Nothing to report.

6. Information/Action : 2015-16 1st Interim Budget—Debbie Carter

Debbie presented to the Council the 1st Interim Budget and Narrative, 3 Year Projections, and Budget Summary. The Council was sent the budget information electronically for review. Debbie went through the narrative for the Council. She explained that there are three budgets a year: Adopted, 1st Interim and 2nd Interim. Debbie noted that the STRs increases are reflected in the 3 Year Projections.

Debbie answered the Council's questions about the EPA and 'target' monies before asking for approval of the Budget and 3 Year Projection. She added that this is the first year since 2000-01 that schools have received all of their funding from the state in the year it was due.

Dave Stanger made a motion to approve the 1st Interim Budget and the 3 Year Projection. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Davia Pratschner, Ruthanne Buckley, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

7. Information: Cash Flow—Debbie Carter

Debbie reviewed the monthly Cash Flow with the Council. She explained the change in the Chicago Park tax transfer that is now being received on a monthly basis.

8. Information: Student Achievement—BJ Hatcher

BJ shared a PowerPoint presentation on the CAASPP results with graphing. Using the "Smarter Balance Achievement Levels" he was able to share comparisons by grade, family income, parent education and gender. BJ added that he is looking forward to having the next year's results to really have a better understanding of the CAASPP testing. He feels that some of the low scores might be technology driven (lack of computer and typing skills) and noted that the lower grade levels struggled the most. CAASPP comparisons have been given to intervention specialist Heather Buck.

9. Information: LCAP (Local Control Accountability Plan)—Peter Sagebiel, Debbie Carter

Peter and Debbie presented an update on the school's LCAP. They reviewed progress on data collection and LCAP goals.

10. Information/Action: Home School Budget— Peter Sagebiel, Debbie Carter

Peter and Debbie presented a Homeschool/Independent Student Analysis and reviewed the spending trends for FCS homeschool students. Comparisons were made to changes for 9-12th only vs. changes to K-12th. Debbie explained that the increase will hopefully draw more students from

the Auburn area. She asked that the Council approve the increase from \$1600 or \$2000 yearly for the 9-12th graders at the semester with an option to include K-8th at this time as well based on further analysis by the administration.

Ruthanne Buckley made the motion to approve the change to the home school instructional budget to \$2000 yearly for 9-12th students beginning 2nd semester, and possibly K-8 at a later date. Dave Stanger seconded.

Ayes: Dan Thiem, Davia Pratschner, Ruthanne Buckley, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

11. Information: Action Plan Update—Peter Sagebiel, BJ Hatcher and Paul Simoes

Goal 1.1: BJ updated the Council on the data portion of the Action Plan: he is planning to take test results (e.g. CAASPP results/demographics) to PWs to be included in the SIS. He added that the K-8 benchmarks are ‘nailed down’ with a focus now on high school benchmarks. Now we want to be able to manipulate the date in Pathways and pull reports; re: math which will inform decisions to improve instruction.

Goal 1.2: Peter updated the Council on the implementation of the benchmark assessments. The administrators are working with ST Heather Buck to put in place different types of support for the FCS students. Peter said that testing is only one piece of the puzzle and support in the form of SST is also a valuable tool. FCS has also completed drafts of a flow chart and a narrative to articulate the intervention process at FCS.

Goal 2: Paul updated on the different types of training methods that are being looked at: training sessions (which haven’t been too successful in the past), “Tips for Success” and video shorts featuring students giving tips (posted on the FCS website.) He added that ST Michelle Ogaidi is helping with the video shoots and that they are still working out the process. BJ suggested using a ‘Go Pro’ system and will work with Paul on that.

12. Information: Director’s Goals Update—Peter Sagebiel

Peter presented a brief update on his yearly goals:

- create a mandated policy schedule—most are done, with a few left to complete;
- review enrollment strategy—750 is the unofficial goal;
- online learning records/master agreements—on hold per the auditor;
- finish job descriptions—one last one in January;
- intervention process—K-8 completed, working on 9-12th.

13. Information: Enrollment Policy Update— Peter Sagebiel

Peter presented to the Council changes and additions to the enrollment policy for review: priority list articulated, response days reduced to three, lottery day, addition of grandchildren of staff to priority list and twins on the wait list. He will bring a draft of the policy with additions/changes to the next meeting for approval.

14. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter

Dave Stanger made a motion to approve the consent agenda. Kaleen Ojeda-Chatigny seconded.

Ayes: Dan Thiem, Davia Pratschner, Ruthanne Buckley, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

Nays: None

Abstain: None

15. Information: Director's Update –Peter Sagebiel

- **2015/16 Enrollment:** 711; enrollment is steady; hoping for an increase at the semester.
- **Fall Celebrations:** Harvest Celebrations were held at the three learning centers; a special thank you to Global Studies Academy for their help with the haunted house at the Nevada City learning center.
- **Other:**

16. Discussion: Future Agenda Items

- Foundation Report (as needed)
- Action Plan Update (as needed)
- Energy Plan Update (as needed)
- One-Time Funds (as needed)
- Classified Job Descriptions
- Asst. Director Truckee Learning Center Job Description (January)
- SARC (December or January)
- Home School Instructional Budget (Debbie, Peter)

17. Information: Reminder of Future Meetings

2015: 12/15 (meeting might be cancelled)

2016: 1/19; 2/23**; 3/15; 4/19; 5/24**; 6/7

****Budget Meetings**

18. Action: Adjourn at 6:55 p.m.

Respectfully submitted:

Nancy Nobles, Secretary

Date

Charter Council Approved:

Dan Thiem, Chair

Date

Ruthanne Buckley, Vice Chair

Date